

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – October 28, 2013**

The East Troy Community School District Board met in regular session on October 28, 2013. The meeting was called to order by President, Dawn Buchholtz at 7:00 p.m. followed by the Pledge of Allegiance. Board members present were Ted Zess, Martha Bresler, Mike Zei and Dawn Buchholtz. Also present were Dr. Chris Hibner, Kathy Zwirgzdas, Amy Foszpanczyk, administrators and one reporter.

Dawn Buchholtz read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Mike Zei and seconded by Ted Zess for approval of the agenda. Motion carried unanimously. A motion was made by Mike Zei and seconded by Ted Zess for approval of the amended agenda. Motion carried unanimously.

V. APPROVAL OF MINUTES ON OCTOBER 14, 2013 REGULAR BOARD MEETING

A motion was made by Mike Zei and seconded by Martha Bresler to approve the minutes of the October 14, 2013 regular Board meeting. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

No items submitted.

VIII. ADMINISTRATIVE REPORTS

- A. District Administrator Report: No report submitted.
- B. Business Manager Report:
 - i. Kathy Zwirgzdas reported on enrollment information from surrounding districts and briefly discussed factors that influence head counts and open enrollment in/out for those districts.
- C. Director of Instruction Report: Amy Foszpanczyk presented a brief overview of the Educator Effectiveness Project and discussed the implementation of the Project at East Troy.
- D. Student Representative Report: Lily Haskins reviewed recent pep rallies and success of extra-curricular teams.

E. School Board President's Report:

- i. Ted Zess stated that the Referendum Working Session was a productive meeting and that they should be able to present a plan for review at the next Board meeting.
- ii. Student Learning Subcommittee did not meet.
- iii. Operational Subcommittee did not meet.

IX. FINANCIAL REPORT

A motion was made by Ted Zess and seconded by Mike Zei to approve the September 2013 payments in the amount of \$1,583,102.35 and receipts in the amount of \$624,435.81 as reflected on the financial statements. Motion carried unanimously.

X. DISCUSSION/ACTION ITEMS

- A. Setting of the 2013 Tax Levy Certification and 2013-2014 District Budget: A motion was made by Ted Zess and Dawn Buchholtz to approve the total tax levy of \$14,332,206, and approve the 13-14 original budget as presented. Ted Zess, aye; Mike Zei, aye; Martha Bresler, aye; Dawn Buchholtz, aye. Motion carried.
- B. Course Proposal (AP Statistics): A motion was made by Ted Zess and seconded by Mike Zei to approve the course proposal for AP Statistics as presented. Motion carried unanimously.
- C. Health Plan Change for Retiree Enrollments: A motion was made by Ted Zess and seconded by Mike Zei to approve the change of language, as presented, in the health benefits plan to allow special enrollment rights for retirees after retirement, with the difference in cost to be the responsibility of the retiree. Motion carried. Martha Bresler abstained.
- D. Removal of Collection of Annual Staff Acknowledgement of Policies: A motion was made by Martha Bresler and seconded by Mike Zei to approve the removal of annual collection of staff acknowledgement of policies; staff will now only sign an acknowledgement of policies at time of hire. Motion carried unanimously.
- E. Website Publishing Policy (36.1): A motion was made by Martha Bresler and seconded by Mike Zei to accept changes to the Website Publishing Policy (36.1) as presented. Motion carried unanimously.
- F. Acceptance of Donation: A motion was made by Martha Bresler and seconded by Ted Zess to accept the donation from Home Depot of paint and labor to be applied to a set of playground stencils. Motion carried unanimously.

- G. Snow Removal for Upcoming School Year: The Board briefly reviewed a memo and the bid documents from Mr. Robert Ellis, Building and Grounds Supervisor pertaining to snow and ice control for the 2013-14 winter season.
- H. WASB State Education Convention: Dr. Chris Hibner reminded the Board of the WASB State Education Convention and inquired about which Board members would like to attend.
- I. Open enrollment Request per new State Statute: Item moved to executive session.

XI. POLICY REVIEW AND DEVELOPMENT:

- A. The School Board discussed and reviewed Board Policy 551– Leaves.
- B. The School Board discussed and reviewed Board Policy 553 – Retirement Benefits.

XII. COMMUNICATIONS/ANNOUNCEMENTS

Dawn Buchholtz reminded the Board and public that the fall play will be performed soon.

Rick Penniston stated dates and times of upcoming Sectional games for the high school volleyball team and that Challenge Day will be Wednesday, October 30, 2013.

Dr. Chris Hibner encouraged staff and public to attend the Family Resource Auction held at Ivan's on the Square, Saturday, November 2, 2013.

XIII. BOARD OF EDUCATION – FUTURE ITEMS:

Martha Bresler would like the District to pursue Bullying Prevention activities not only during Bullying Prevention Month (October) but throughout the year. She would also like the Board to discuss and meet with a representative concerning Community Character Education programming.

XIV. ADJOURN TO EXECUTIVE SESSION

A motion was made by Ted Zess and seconded by Martha Bresler to adjourn to executive session for discussion of open enrollment exception request per new state statute as provided under 19.85(1)(c). Ted Zess, aye; Mike Zei, aye; Martha Bresler, aye; Dawn Buchholtz, aye. Motion carried unanimously. Meeting adjourned at 8:52 p.m.

XV. RECONVENE TO OPEN SESSION

A motion was made by Martha Bresler and seconded by Ted Zess to reconvene to open session at 9:00 p.m. Ted Zess, aye; Mike Zei, aye; Martha Bresler, aye. Dawn Buchholtz, aye. Motion carried unanimously.

A motion was made by Martha Bresler and seconded by Ted Zess to accept the open enrollment exception request. Motion carried unanimously.

A motion was made by Ted Zess to adjourn and seconded by Martha Bresler at 9:01 p.m.. Motion carried unanimously. Meeting adjourned at 9:01 p.m.

Respectfully submitted,

Mike Zei